

## **HCBS Lead Agency Review Entry Meeting Agenda**

### **Introductions**

### **Purpose & Goals**

- Assure compliance with program requirements
- Learn about potential improvements to state systems and resources
- Evaluate how people benefit from the HCBS programs:
  - Identify best practices
  - Encourage data driven decision making
  - Identify areas where technical assistance and training is needed

### **Expectations, Strengths & Challenges**

- What do you hope to learn from this review process?
- Has your agency experienced changes recently that impacts HCBS programs?
- What are your agency's strengths in administering these programs?
- What are your agency's challenges in administering these programs?

### **Performance Measures & Operational Indicators**

- Discuss Lead Agency Program Summary data

### **Site visit activities**

- Ongoing case file review
- Case manager/Assessor focus group(s)
- Supervisor meeting
- Non-enrolled vendor utilization meeting (if applicable)
- Exit meeting

### **Questions & Comments**